

CHANGE ORDER

EFFECTIVE DATE
AND BILLING SYSTEM PROJECT
ENGINEER's Contract No. 102-1006

Description:

Add 137 calendar days to contract time.

Reason for Change Order: List a reason for each Line Item listed above.

The addition of 137 calendar days to the contract time is due to COVID-19 pandemic delays, and environmental/weather delays due to the hurricanes and tropical storms this season.

Attachments: (List documents supporting change)

- 1. Letter from Greenup Industries Dated April 27, 2020
- 2. Email notification from Badger Meter Dated April 3, 2020
- 3. Follow up Letter from Greenup Industries Dated July 29, 2020
- 4. Email correspondence with Greenup Industries Dated September 1, 2020
- 5. Letter from Greenup Industries Dated November 18, 2020
- 6. Updated Construction Schedule

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$	Original Contract Times: Substantial Completion: 365 calendar days (days or dates)
Net Increase (Decrease) from previous Change Orders No0_ to _0_: \$0,00	Net change from previous Change Orders No. <u>0</u> to No. <u>0</u> : Substantial Completion: <u>0 days</u> (days)
Contract Price prior to this Change Order: \$	Contract Times prior to this Change Order: Substantial Completion: 365 calendar days (days or dates)
Net increase (decrease) of this Change Order: \$	Net increase (decrease) this Change Order: Substantial Completion: 137 calendar days (days)
Contract Price with all approved Change Orders: \$5,274,975.61	Contract Times with all approved Change Orders: Substantial Completion: 502 calendar days (days or dates)

ACCEPTED:

Date: 12/3/2020

APPROVED://

By: Janey Private By: Jack Wy OWNER (Authorized Signature)

Date: 12 3 2020 Date: 18 8 8080

RECOMMENDED:

By: Timey Kivesa ENGINEER (Authorized Signature)



April 27, 2020

ATTN: Jaclyn Hotard Parish President St. John the Baptist Parish 1811 W. Airline Hwy. LaPlace, Louisiana 70068

Subject:

COVID-19 Pandemic

Agreement between St. John the Baptist Parish Council and Greenup Industries,

LLCs, dated December 9, 2019

Dear Madam President,

Like you and so many others in our community, Greenup Industries, L.L.C. ("Greenup") continues to closely monitor the COVID-19 situation and is taking steps to address these new and unprecedented challenges. Throughout our years in business, we have been committed to the health and safety of our work family and our ideals of innovation, superior performance, and getting the job done for our customers. We realize that the health and safety issues have been especially acute here in St. John the Baptist Parish, which has been especially hard hit. As a local contractor, Greenup is experiencing this first hand, but Greenup's commitment to a successful Project remains unchanged, despite the challenges we are all now facing.

Reference is made to that certain Agreement Between, St. John the Baptist Parish Council, as "Owner", and Greenup, as "Contractor," (the "Agreement"), for the St. John the Baptist Water Meter Reading and Billing System Project (the "Project"). Pursuant to Section 12.03 of Article 12 of the Standard General Conditions set forth in the Agreement, Greenup hereby gives notice of delays beyond its control that are affecting performance, namely the circumstances, hindrances and delays caused by the ongoing COVID-19 pandemic. The Notice to Proceed issued December 20, 2019 contained a contract start date of January 4, 2020 and completion date of January 4, 2021. Section 12.03 allows for additional time for delays beyond the control of Greenup that include, as illustrative examples, "...epidemics ... or acts of God." On that basis, and as outlined below, Greenup is requesting a time extension of ninety (90) days, and that this time be added to the Article IV of the Agreement, such that the Project Completion Date be extended to April 3, 2020.

As we all know, on March 11, 2020, COVID-19 was declared a global pandemic. Since that time, and due to the cascading and collateral effects on workforce, shipping and supply lines, Greenup's ability to acquire materials and progress the work has been impacted. Partial and complete shutdowns of both domestic and national areas, and attendant travel restrictions, have cause unforeseen and unavoidable delays.

In particular, and in addition to local disruptions, two of Greenup's subcontractors, Badger Meter and Aclara Technology, are experiencing COVID-19 caused delays. Both subcontractors have provided notification to Greenup of these delays. Specifically, Badger Meter, located in Wisconsin, has cited supply-chain delays in the delivery of components for the specified residential E-Series water meters. These materials include component parts from Europe, and Badger is currently showing as an at least 8 week delay to component delivery, on top of additional delays once these components are received. The notification received from Badger Meter is attached.

Greenup's other contractor, Aclara, headquartered in Missouri but with other offices outside of Louisiana. The services provided by Aclara are not available within the state. Aclara has informed Greenup that due to the availability of employees who are affected by mandatory shelter-at-home orders that have yet to be lifted by their state governing bodies; Aclara is experiencing delays due to these personnel limitations. COVID-19 has also imposed travel restrictions that have a direct impact on Aclara's ability to conduct work on the Project in St. John the Baptist Parish. At this time, Aclara is unable to perform fieldwork related to standing up the DCU network as well as staffing for critical parts of the deployment. Work items such as onsite training where the Greenup/Aclara team relies heavily on a "hands on approach" to programming MTUs, etc., are at a standstill without employee travel.

Greenup will provide the Project Team with a detailed Project Schedule capturing the current effects of these various delays, and that forecast future Project performance with the additional ninety (90) day allowance requested. Currently, the critical date of the Aclara systems test is driving the installation potion of the work, as we explained in our last meeting with Digital. We note that pursuant to Section 12.03(C), Greenup's request for a change is limited strictly to an equitable adjustment in the Contract Time. Greenup will provide all information required by the Agreement at the next scheduled Project meeting.

The extent to which COVID-19 will cause additional impacts remains uncertain at this time. We want to assure you that, to the extent possible, we are actively assessing potential impacts, including those resulting from actions of federal, state, and local governmental authorities, and taking steps to mitigate any additional delays or disruption. We will keep you and the Project Team updated, as circumstances allow, on these effects.

Thank you for your ongoing trust in Greenup. We look forward to working with you to address and overcome these current challenges, and to deliver your Project safely and on time.

Sincerely,

endy &.

Cc: Laney Rivera, Digital Engineering & Imaging, Inc.

Rob Delaune, Digital Engineering & Imaging, Inc.

From: Ro

Rodney Greenup

To:

Rob Delaune; j.hotard@stjohn-la.gov

Cc:

michelle.jenkins@stjohn-la.gov; Ray Bender; Balart, Etienne; Laney Rivera

Subject:

Re: Badger Meter shipments for St. John project

Date:

Tuesday, April 28, 2020 7:56:43 AM

Rob,

I apologize for that, please see below from Badger to Greenup on April 3rd.

Thank you, Rodney

On Fri, Apr 3, 2020 at 3:10 PM Ray Bender <<u>rbender@greenupind.com</u>> wrote:

Please see below

----- Forwarded message -----

From: Bennett, Brent < BBennett@badgermeter.com>

Date: Fri, Apr 3, 2020 at 4:23 PM

Subject: Badger Meter shipments for St. John project

To: Ray Bender < rbender@greenupind.com>

Ray,

I wanted to let you know that due to the COVID-19 pandemic, that Badger Meter is experiencing delays in their supply chains for all residential E-Series meters. Badger Meter is currently experiencing an 8 week lead time on all 5/8" through 2" E-Series meters. The delays are due to certain meter components from Europe that are experiencing delays. I will keep you updated if the situation changes for the positive or the negaitive.

Regards,

Brent Bennett

Every drop counts.

Brent Bennett | Account Manager | Mobile: 225-305-3079 | bbennett@badgermeter.com | www.badgermeter.com

Badger Meter | 4545 W Brown Deer Rd | PO Box 245036 | Milwaukee, WI 53224-9536

This information may be confidential and proprietary. If you have received this transmission in error, please contact the sender and

Thanks in advance,

Ray Bender
Project Manager
Greenup Industries LLC 2200 Veterans Blvd, Suite 114

Kenner, LA 70062

Phone: (504) 330-0596 Email: <u>rbender@greenupind.com</u>



July 29, 2020

ATTN: Jaclyn Hotard Parish President St. John the Baptist Parish 1811 W. Airline Hwy. LaPlace, Louisiana 70068

Subject:

{N4054065.1}

COVID-19 Pandemic

Agreement between St. John the Baptist Parish Council and Greenup Industries,

LLCs, dated December 9, 2019 (the "Contract")

Follow-up on Requested Change Order

Dear Madam President,

This correspondence is in furtherance of Greenup Industries, L.L.C.'s April 27, 2020 Notice of Impact (the "Notice"), and subsequent meetings with the St. John the Baptist Parish Council and its designated engineer of record, Digital Engineering, Inc. Greenup Industries, L.L.C. ("Greenup") continues to closely monitor the COVID-19 situation and has the following positive updates. Greenup expects to take physical delivery of the water meters called for in the Contract on or about July 28, 2020. At that time, we feel it would be appropriate to memorialize the delays caused by the matters addressed in our Notice, execute the pending Change Order and allow Greenup to invoice for these materials per the Contract.

As you may recall, the Notice to Proceed issued December 20, 2019 contained a contract start date of January 4, 2020 and completion date of January 4, 2021. Section 12.03 allows for additional time for delays beyond the control of Greenup that include, as illustrative examples, "...epidemics ... or acts of God." On that basis, and as outlined in the Notice, Greenup requested a time extension of ninety (90) days, and that this time be added to the Article IV of the Agreement, such that the Project Completion Date would be extended to April 3, 2021. Pursuant to Section 12.03(C), Greenup's request for a change was and is limited strictly to an equitable adjustment in the Contract Time.

Greenup met with the Project Team and provided a Project Schedule capturing the current effects of the various delays, and provided more information during our meetings with Digital Engineering. In particular, and in addition to local disruptions and issues relating to local workforce availability, Greenup's subcontractors, Badger Meter and Aclara Technology experienced COVID-19 caused delays. We previously provided notice of supply-chain delays in the delivery of components for the specified residential E-Series water meters.

Greenup's other subcontractor, Aclara, was forced to deal and has been dealing with furloughs, travel restrictions and other COVD-19 imposed delays. During the preceding moths, Aclara has also suffered from availability of employees affected by mandatory shelter-at-home orders.

Now that we have a firm date for actual receipt of the water meters, Greenup is in a position to advise as to a realistic completion date and execution strategy, and execute a final change order adding the requested time. In light of the cumulative impacts to the Work, Greenup requests a revised total extension of **one hundred eighty (180) days**, and that this be added to the Project Completion Date such that the new Project Completion Date be revised to **July 3, 2021**.

At the next Project Meeting, Greenup will provide the Project Team with a detailed Project Schedule capturing the current effects of these various delays, and that forecast future Project performance with the additional one-hundred eighty (180) day allowance requested. Pursuant to Section 12.03(C), Greenup's request for a change is limited strictly to an equitable adjustment in the Contract Time. Greenup will provide all information required by the Agreement at the next scheduled Project meeting. Assuming that the

Thank you for your ongoing trust in Greenup. We look forward to working with you to address and overcome these current challenges, and to deliver your Project safely and on time.

Sincerely,

2-3 20 1.

Cc: Laney Rivera, Digital Engineering & Imaging, Inc.

Rob Delaune, Digital Engineering & Imaging, Inc.

From:

Rodney Greenup

To:

Laney Rivera

Cc:

Ray Bender; Steve Keen; David Buggage; Rob Delaune; Robert Figuero; Jaclyn Hotard Gaudet; Deshanda Firmin

Subject: Date: Re: Greenup COVID 19 Follow up Notice Tuesday, September 01, 2020 4:19:18 PM

Laney,

Greenup is in agreement with the allowance of 107 calendar days, and we can further confirm that the allowance is an adjustment for time only. Please prepare the necessary paperwork and approvals so that we can execute a change order per the contract requirements.

Thank you, Rodney



November 18, 2020

ATTN: Jaclyn Hotard Parish President St. John the Baptist Parish 1811 W. Airline Hwy. LaPlace, Louisiana 70068

Subject: Weather & Hazardous Environment Time Extension

Dear Madame President,

As you are aware, the Louisiana Gulf Coast has seen a record number of hurricanes and named tropical storms this season. The impacts felt in our communities have also affected our ability to complete critical tasks on the St. John the Baptist Water Meter Reading and Billing System Project (the "Project"). As a result, the Greenup Team has experienced environmental and several weather delays and are formally requested an extension of time to make up the lost time.

As you may recall, Greenup recently requested a time extension, due to COVID impacts, of one hundred and seven (107) days be added to Article IV of the Agreement, such that the Project Completion Date would be extended to April 20, 2021; extended from its original date of January 4, 2021. Pursuant to Section 12.03(C), Greenup's request for a change was and is limited strictly to an equitable adjustment in the Contract Time.

In addition to previous schedule impacts, on September 3rd and 4th, Aclara technicians were forced to stop work on due to hazardous environmental conditions where wasps prevented access to the top of several water towers. Immediately prior to and following this incident, several days were lost due to Hurricane Laura (week of August 24th), Hurricane Sally (week of September 14th) and Tropical Storm Beta (week of September 21st), respectively. These environmental impacts have caused an additional 30-day delay in completing the installation of the Data Collection Units (DCU), which are a critical component to the AMI infrastructure and a requirement prior to mass deployment.

Greenup has provided Digital Engineering with a detailed project schedule capturing the effects of these various delays and the additional thirty (30) day allowance requested. Pursuant to Article 4, Section 4.06 (C) *Hazardous Environmental Conditions at Site* and Article 12 Section 12.03(C) *Delays*, Greenup is requesting an additional 30 days be added to the Project Completion Date previously approved such that the new Project Completion Date be revised to May 21, 2021. Greenup's request for a change is limited strictly to an equitable adjustment in the Contract Time.



Sincerely,

Rodney Greenup, Jr

President

CC: Laney Rivera Digital Engineering & Imaging, Inc. Rob Delaune, Digital Engineering & Imaging, Inc.

)	Task Name			%	omplet	Duration	Start	Finish			1st Quarter							
					Jinpiet				December 12/1 12/8 12/	15 12/22	January	1/12 1/19						
1	St. John the Baptish Paris	h, LA - Aclara RF Wa	ter AMI Implementati	on Project 8	3%	385 days	Mon 12/2/19	Fri 5/21/21				-						
2	Contract Finalizations			1	.00%	26 days	Mon 12/2/19	Mon 1/6/20	Value of the last			_						
9	Project Kickoff & Plann	ning		1	.00%	110 days	Thu 1/16/20	Wed 6/17/20				-						
40	Requirements and Des	ign		1	.00%	157 days	Mon 1/20/20	Contract of the Contract of th				-						
41	MTU Product Reading	1	.00%	157 days	Mon 1/20/20	- Body and the state of the particle of the pa												
53							Mon 7/6/20	Mon 7/20/20										
59	Develop System Acc	eptance Testing Plan	s	1	.00%	16 days	Tue 7/21/20	Tue 8/11/20										
65	DCU Network Desig	n and Build (FULL)		1	.00%	141 days	Fri 1/31/20	Fri 8/14/20										
86	Configuration and Net	1	.00%	94 days	Tue 6/16/20	Fri 10/23/20												
87	Field Programmer D	evelopment		1	.00%	69 days	Tue 6/16/20	Fri 9/18/20										
100	AclaraONE Hosted S	AclaraONE Hosted Setup and Configuration					Tue 6/30/20	Mon 10/12/2										
106	Milestone Payment:	Milestone Payment: Install Core UHE Software Completion - 20% Services					Tue 10/13/20	Tue 10/13/20										
107	Interfaces Developm	Interfaces Development and Unit Testing					Interfaces Development and Unit Testing	Interfaces Development and Unit Testing	Interfaces Development and Unit Testing	1	.00%	69 days	Tue 7/21/20	Fri 10/23/20				
131	Electrical Installatio	Electrical Installation				5 days	Tue 9/1/20	Mon 9/7/20										
133	DCU Network Deplo	у		1	.00%	14 days	Tue 9/8/20	Fri 9/25/20										
136	Milestone Payment:	DCU Network Deplo	yment Completion - 20	0% Services 1	.00%	1 day	Mon 9/28/20	Mon 9/28/20										
137	Deployment Prepar	ation		1	.00%	29 days	Tue 8/11/20	Fri 9/18/20										
142	Training and Testing			1	100%	40 days	Mon 9/21/20	Fri 11/13/20										
143	Product Training (M	letro Services)		1	100%	4 days	Thu 9/3/20	Tue 9/8/20										
149	Product Training (U	tility)		1	100%	3 days	Wed 9/9/20	Fri 9/11/20										
151	Milestone Payment:	Product Training Cor	npletion - 10% Services	s 1	100%	1 day	Mon 9/21/20	Mon 9/21/20										
152	System Acceptance	Testing		1	100%	15 days	Fri 10/23/20	Thu 11/12/20										
159	Milestone Payment:	System Acceptance	Testing Approved - 20%	6 Services 1	100%	1 day	Fri 11/13/20	Fri 11/13/20										
160	Mass Deployment			1	11%	126 days	Thu 10/29/20	Thu 4/22/21										
161	Start Mass Deployn	nent		1	11%	126 days	Thu 10/29/20	Thu 4/22/21										
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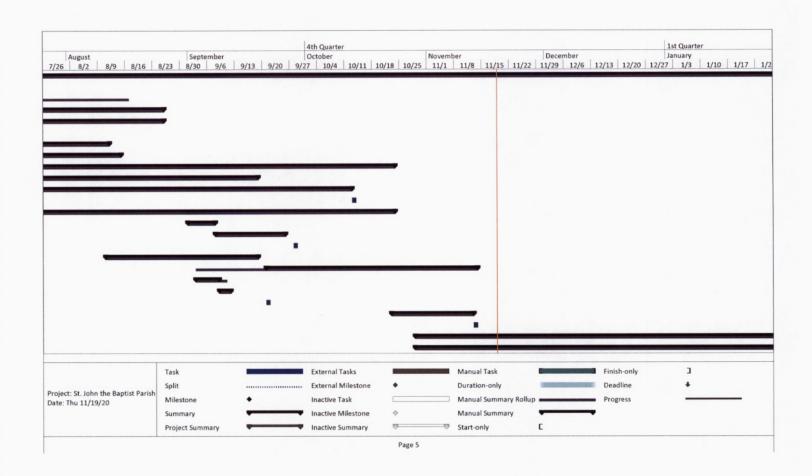
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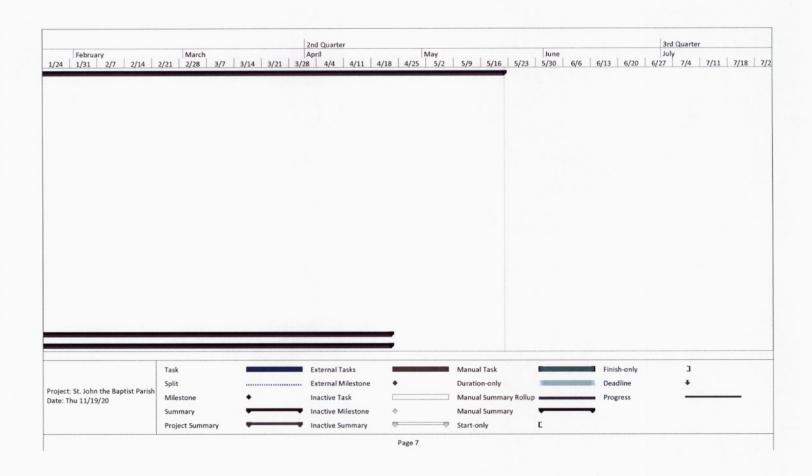
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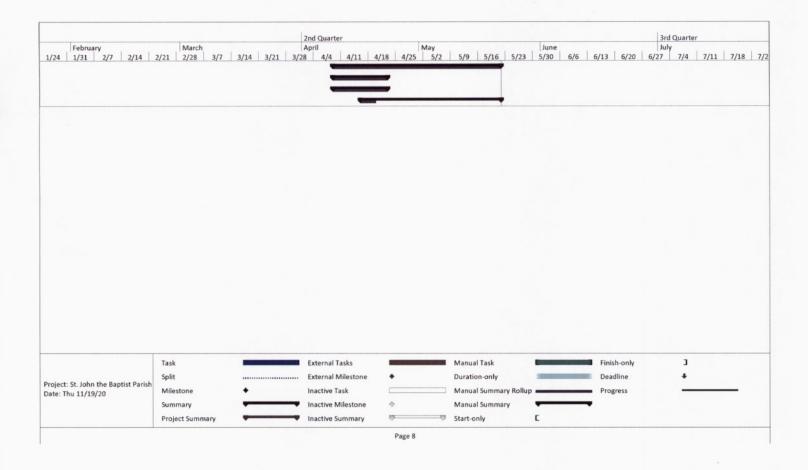
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20 2/2 2/3 2/10	2/23 3/1 3/6	3/13 3/22 3/4	3 4/3 4/12	4/19 4/26 5/3	5/10 5/17 5/24	5/31 6//	6/14 6/21 6	/28 //5 //12	//19
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oject: St. John the Baptist Parish te: Thu 11/19/20	Milestone	•	Inactive Task		Manual Summary Rollup		Progress		
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		1.	4th Quarter					1st Quart	er
August	September		October		vember	December		January	
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	Project Summary		Inactive Summary	0	Start-only	С			
				Page 6					





JOHN BEL EDWARDS GOVERNOR



CHUCK CARR BROWN, Ph.D. SECRETARY

State of Louisiana

DEPARTMENT OF ENVIRONMENTAL QUALITY OFFICE OF ENVIRONMENTAL ASSESSMENT

December 4, 2020

St. John the Baptist Jaclyn Hotard, President 1801 W. Airline Hwy LaPlace, LA 70068

Re:

St. John the Baptist – Water Meter Reading and Billing System

AI # 19225

Project # CS221656-01

Contract # 001

Dear President Hotard:

The Change Order No. 001, for the above referenced project has been reviewed and approved. This approval does not constitute an obligation of the Louisiana Department of Environmental Quality to extend the maximum allowed two-year construction period.

Also enclosed is a copy of the Change Order approval status sheet for this contact. This sheet shows the current contract amount and time.

If you have any questions, please contact William Barlett, P.E. by phone at 225-219-3949 or by email at William.Barlett@la.gov. Please reference the LDEQ Agency Interest Number (19225), Contract Number (001), and Project Number (CS221656-01) in all future correspondence.

Sincerely,

Jonathan McFarland, P.E.

Administrator

c: Laney Rivera, P.E., Digital Engineering, Inc.

PROJECT OWNER		St. John the Baptist			CONTRACTOR		Greenup Industrie	s, LLC	
PROJECT NAME		Water Meter Reading	ter Reading and Billing Systme Project			LOAN NUMBER CS221656-01			
PROJECT ENGINEER		Digital Engineering			CONTRACT NU	MBER	001	te)	
NOTICE TO PROCEED		January 6, 2020 December 20, 2019	(Contract Start Date) (Issued)		CONTRACT EX	PIRATION	May 22, 2021		
CHANGE ORDER NUMBER	la	CONST	TRUCTION COSTS			CONSTR	LUCTION PERIOD		END DATE
	AMOUNT O	F CHANGE ORDER	CHANGE ORDER CURRENT CONTRACT AMOUNT			ANGE ORDER	CURRENT C	Telephone a title	
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1			\$5,274,975.61	\$5,274,975.61			502	502	TOTALS

^{*}Eligible Amount is limited to the eligible budgeted amount (i.e. Construction + Contingencies)



ST. JOHN THE BAPTIST PARISH COUNCIL

1811 West Airline Hwy. LaPlace, Louisiana 70068 Office 985-652-1702 Fax 985-652-1700

Division A Lennix Madere, Jr. P.O. Box 2617 Reserve, LA 70084 Cell 985-379-6188

December 10th, 2020

Division B Michael P. Wright 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-717-3936

District I Kurt Becnel 5605 Hwy. 18 River Rd. Town of Wallace Vacherie, LA 70090 Cell 504-330-6338

District II Warren Torres, Jr. 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-444-4153

District III Tammy Houston 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-444-3956

District IV Tyra Duhe-Griffin 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-444-4177

District V Robert J. Arcuri 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-444-3167

District VI Tonia Schnyder 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-444-4283

District VII Thomas Malik 1811 W. Airline Hwy. LaPlace, LA 70068 Cell 504-402-0302 Jaclyn Hotard, Parish President ST. JOHN THE BAPTIST PARISH 1811 W. Airline Hwy. LaPlace, LA 70068

Dear Mrs. Hotard:

Please be advised of the following motion, which the St. John the Baptist Parish Council adopted at a meeting held on Tuesday, December 8th, 2020.

"Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to grant administration authorization to execute Change Order No. 1 with Greenup Industries, LLC for the St. John the Baptist Parish Water Meter Reading and Billing System Project. The motion passed unanimously."

CERTIFICATION

I, Jackie Landeche, Secretary of the St. John the Baptist Parish Council do hereby certify that the above is a true and correct copy of a motion adopted by said body on the 8th day of <u>December</u>, 2020.

December 10th, 2020,

Council Secretary

St. John the Baptist Parish Council